

Course Objectives

Basic Security Training (BST) 2025 Program

Prerequisite:	19yrs +, English Fluency Canadian Language Benchmark Level 5
Duration:	40 hours mandatory training required for security licence
Instructor:	Certified BST Instructor (Accredited by Justice Institute of British Columbia)
Completion:	100% attendance, 70% min. passing grade on online exam (75 m/c)
Certification:	Accredited Completion (Certification) in Basic Security Training
Accredited by:	The Justice Institute of BC #0113
Re-Certification:	Not required
Delivery:	Classroom
Exam:	\$62 Exams at JIBC in New West with a Laptop
Licensing:	BST certification is mandatory for security worker licensing in BC. Submit Fingerprints \$85. Licensing 1-year \$120, 2-year \$180 and 3-year \$240.

Module 1 Introduction to Security	<p><i>By the end of this segment, you will be able to...</i></p> <ul style="list-style-type: none"> Follow the process to become a licensed security guard in the province of BC. Know the rules regarding equipment and uniforms under the <i>Security Services Regulation</i>. Follow the behaviors listed in the <i>Code of Conduct</i> under the <i>Service Services Regulation</i>. Describe ethical challenges for security workers. Discuss how security workers use the principles of equity, diversity, and inclusion to guide their interactions with people. Discuss the unique rights of Indigenous Peoples. Explain the process for complaints from the public.
Module 2 The Canadian Legal System	<p><i>By the end of this segment, you will be able to...</i></p> <ul style="list-style-type: none"> Explain the difference between public (police) and private security (security guard). Discuss Canadian human rights, and how sometimes competing rights may conflict. Explain your duty to accommodate a guide dog or service dog on the property. Discuss the purpose of provincial and federal laws relevant to security personnel. Name the three types of offences in Canada and give examples of each. Explain your legal authority to restrict access, protect property, and to arrest people. Explain the legal consequences for use of unnecessary force and give examples of how courts might interpret a security worker's actions or inactions.

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Module 3 Basic Security Procedures	<p><i>By the end of this segment, you will be able to...</i></p> <ul style="list-style-type: none"> Describe basic security procedures, including patrol procedures, observational skills, access control, and shift related responsibilities. Identify potential hazards at security sites and venues. Explain the four basic steps for risk assessment, including safety applying force, when conducting an incident response.
Module 4 Communication Skills	<p><i>By the end of this segment, you will be able to...</i></p> <ul style="list-style-type: none"> Describe effective verbal and non-verbal communication strategies for security guards. Identify strategies for effective verbal and non-verbal communication in situations where there are communication barriers. Explain the importance of your appearance, attitude, and methods of communication which are free from bias, discrimination, or harassment. Explain communication best practices when working with a partner.
Module 5 Documentation Skills	<p><i>By the end of this segment, you will be able to...</i></p> <ul style="list-style-type: none"> Explain the purposes of note taking and reporting by security workers. Describe the different types of reports. Describe the legal implications of on-the-job reports. Describe the appropriate content of reports.
Module 6 Emergency Response Procedures	<p><i>By the end of this segment, you will be able to...</i></p> <ul style="list-style-type: none"> Identify the different types of potential emergencies. Describe the elements of emergency response procedures. Explain the roles of a security guard in emergency situations.
Module 7 Health and Safety	<p><i>By the end of this segment, you will be able to...</i></p> <ul style="list-style-type: none"> List your rights and responsibilities for workplace health and safety. Discuss strategies for dealing with the effects of shift work.